



British Alpine Ski Competitions  
British Competition Rules  
BCR Book VII : TD Development and Assignment  
Sponsor : TD Forum  
Version Dec 09 : 05-Dec-2009

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## 1. General

This document is part of the British Competition Rules (the "BCR"), and contains the regulations and procedures covering development of Race Officials. Refer to BCR Book I for overall details about BCR and its application.

## 2. Introduction

The TD is the chairman of the Race Jury and is an impartial representative of the relevant governing body for alpine ski racing. The TD's responsibility encompasses all areas across race administration, preparation, implementation and conclusion. In particular the primary duties of a TD are to:

- Be accountable for all aspects of security, technical matters and discipline.
- Ensure that the rules, regulations and directions of Snowsport GB and/or FIS and any regulations specific to the event are followed
- Ensure that the event runs smoothly
- Advise the organisers within the scope of the TD's duties
- Decide on questions which are not covered or insufficiently dealt with by the FIS ICR, BCR or event regulations.
- Be the official representative of Snowsport GB

The full list of responsibilities and duties required of a TD are included in the relevant sections of the FIS ICR.

For a race to be validated by the governing body, and the results put forward for seeding, a TD must be appointed to the race. The Snowsport GB TD Forum appoints a TD for each race registered in the British Race Calendar. (Exceptionally, the Forum may delegate this task to a sub group.)

A TD, as a representative of Snowsport GB is therefore to be selected, trained, examined and licenced by the Snowsport GB TD Forum using the following development programme: -

- Nomination as an Aspirant TD. Snowsport GB recommends a maximum age of 50 for Aspirant TDs.
- Training under the auspices of a Mentor, assigned by the British TD Forum
- Pass in the written examination
- Acceptance as a Candidate British TD
- Continuing training under the auspices of his/her Mentor
- A practical assessment
- A practical and verbal examination
- Qualified and licenced as a British TD

## 3. Aspirant TD

Before applying to be an Aspirant TD the candidate will be expected to provide a CV/log book to the committee of the relevant sponsor organisation, endorsed by his/her proposer, showing that they have considerable experience in all aspects of race organisation. This should include:

- a good working knowledge of the FIS ICR, the BCR and other relevant publications.
- experience in the workings of the Race Office and the official paperwork

- an understanding of Race Point calculations and Penalty calculations
- the ability to calculate a back-up time and an understanding of the workings of electronic timing systems.
- experience working as a gate judge, course crew, Start and Finish Referee, and Referee at Calendar races, both technical and speed

An Aspirant TD should be able to show that s/he has successfully undertaken the role of the Chief of Race for a Calendar event (not just for one race day of a competition series).

As a considerable number of events take place in the European Alps, it will also be a great advantage if s/he has an understanding of French or German and preferably both.

Aspirant TDs must attend the November British TD up-date and such other race organisation courses as may be organised. Aspirant and Candidate TDs may also attend the TD Forum meetings but will not have a vote.

On selection, the Snowsport GB TD Forum will assign the Aspirant TD to a suitable and qualified British TD who will act as their Mentor.

The Mentor should thoroughly check the Aspirant's knowledge on and off the competition slope, instruct him/her in the attributes and qualities required of a TD, identify any areas where s/he may need further experience, deal with any difficulties or queries and advise both the Aspirant and the TD Forum when they consider the Aspirant is ready to sit the written examination.

After passing the written examination the Aspirant becomes a Candidate TD and a non-voting member of the Snowsport GB TD Forum.

Within 2 years of passing the written examination the Candidate must undertake both a practical assessment and a practical examination. In order to qualify as a TD for both technical and speed events either the assessment or the practical examination must include a technical and a speed event.

#### 4. Candidate TD - Practical Assessment

The Forum will appoint the Candidate TD to an event where the assigned TD will assess him/her. Ideally this should be an event which includes both technical and speed disciplines.

The assigned TD will strive to assess and develop the Candidate TD's knowledge and awareness of responsibilities by a mixture of instruction and questions based on different phases of the competition and the duties of a TD. If appropriate the Candidate should be given the opportunity to lead Jury Meetings. S/he must be supplied with a Jury radio in order to be fully conversant with what is going on. (This may need to be arranged with the OC well in advance.)

The OC is not obliged to meet the expenses of the Candidate TD although any assistance offered would obviously be much appreciated.

The Candidate TD is not permitted to undertake any other responsibilities for the OC during his/her assessment. However, at a combined event such as a Children / Junior Championships s/he may be assessed at the first and act as a race official at the second.

The Candidate TD must complete a TD report as well as all other relevant race documentation as if s/he was the TD. The actual TD must send this together with his/her own official TD report and a confidential report, as prescribed by the TD Forum, on the Candidate to the Chairman of the TD Forum, with a copy to the Candidate. The actual TD may conclude that the Candidate TD is ready for the practical examination or recommend that s/he undertake a further assessment after gaining more experience.

A Practical Assessment check list is shown at the end of this document and is also available for download as an Excel file from gbski.com.

## 5. Candidate TD – Practical and Verbal Examination

Assuming the Assessment Report to be positive, the Forum will appoint the Candidate TD to an event to act as the TD with a qualified British TD in attendance to examine his/her performance (and who may, if absolutely necessary, step in to avert a major mistake). The event must not be one organised by an association or Club of which the Candidate is a member or has had recent close affiliation within the past 2 years.

In order to save cost the examining TD may be a member of the OC. The examining TD must be issued with a Jury radio in order to monitor the Candidate TD. The examining TD will be appointed by the TD Forum and must have held a TD license for at least 5 years in the discipline/s being examined.

The Candidate TD will submit the TD report in the usual way (also giving a copy to the examiner) and the examining TD will write a confidential report on the Candidate, as prescribed by the TD Forum. A copy will be given to the Candidate TD. The TD Forum will consider this report and make a decision on TD acceptance.

## 6. British Technical Delegate

If the Snowsport GB TD Forum consider the report to be satisfactory, the Candidate TD will be accepted as a licenced British TD and become a full member of the TD Forum. A licence, in the form of a licence card (credit card size) will be issued by the Chairman of the TD Forum on behalf of Snowsport GB. This licence will be issued annually.

A British TD is obliged to maintain his/her qualification by attending the Snowsport GB TD Forum annual update in November each year. Failure to attend for two consecutive years, without good reason, will result in the TD having to re-qualify.

Snowsport GB recommends a retirement age of 65 for British TDs.

## 7. Development Sequence

Proposal of Aspirant TD to the TD Forum by a sponsor organisation
TD Forum accepts Aspirant TD and allocates a British TD as mentor
Aspirant TD takes written examination when recommended by mentor (exam normally takes place annually at the November TD Forum)
Pass Written Examination
Practical Assessment at a calendar event (to be within 2 years of passing the written examination)
Pass the Assessment (Assessing TD to send report to the TD Forum)
Practical and Verbal Examination by undertaking the role of TD at a calendar event under supervision (to be within 2 years of passing the written examination)
Pass the Practical and Verbal Examination (supervising TD to send report to TD Forum)
Accepted by the TD Forum as a fully licenced British TD

## 8. British TD Development to FIS TD

A British TD who fulfils the FIS criteria may apply to the British FIS TD Commissioner to become a FIS TD. The Commissioner will discuss the application with the other British FIS TDs and, if they are in agreement, will put the Applicant's name forward to the FIS Sub-Committee for Alpine Technical Delegates according to ICR art. 602.1.4.2.

## 9. Assignment of TDs to Events

The TD forum will allocate TDs to events on the British Calendar and the final list of allocations will be published at or soon after the November TD Forum meeting. TDs will normally be asked to provide availability dates and preferences for assignment. When allocating TDs, the TD Forum must:

- a. Ensure that TDs are allocated at least one task per year whenever possible. TDs who fail to undertake an assignment for 2 consecutive years will lose their licences (ICR 602.1.7), subject to the TD Forum's final decision. If the assigned event is subsequently cancelled, then the assignment will still count as a full assignment. Undertaking the role of Chief of Race at a FIS event will count as a TD assignment in the event that no TD assignment can be undertaken.
- b. Ensure that a TD is not assigned to an event if he/she is a member of the Event Organising Committee.
- c. Take account of a TD's experience, discipline qualifications and availability when allocating an assignment.

The TD has a right to reimbursement (ICR 602.5) for previously agreed travel expenses, single accommodation and meals during the assignment. The expenses of the TD must be included in the organisational budget for the event.

In addition, for Calendar events held outside the UK, a fixed daily rate of £20 for two travel days plus each day of the assignment will be paid.

The TD Forum may appoint an additional TD or suitably qualified person for Minis races where the Programme does not allow the principal TD to officiate.

## 10. Document History

Edition	Date	Description of changes
2006	Nov 2006	Document created from "BCR 2004".
2007	16-Jan-2008	Addition of 'without good reason' clauses in section 6 covering on-going validity of TD qualification.
Jun 08 =2007.1	15-Jun-2008	Clarification of rules and procedures for qualification, assignment and licence, as agreed at May 2008 TD Forum:  Recommended max aspirant age. Recommended retiring age. Right of candidates and aspirants to attend TD Forum. Issuing of annual licence. New para covering assignment, brought from BCR Book I rule 602 and expanded.
Dec 09	05-Dec-2009	Addition of 'guide' to practical assessment/examination

# EXPENSES CLAIM FORM for ALPINE TECHNICAL DELEGATES



To be handed to the Organisers before departure.  
Payment may be in cash, by cheque or by bank transfer as agreed.

<b>EVENT</b>
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<b>PLACE</b>
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<b>NAME OF TD</b>
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<b>EMAIL ADDRESS</b>
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<b>DATE OF ARRIVAL</b>
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<b>DATE OF DEPARTURE</b>
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<b>DAILY ALLOWANCE</b>
NUMBER OF DAYS                      X £20

<b>AMOUNT</b>
£

<b>TRAVEL COSTS BY CAR / TRAIN / AIR</b>
<b>FROM:</b>
(please attach receipts)

<b>AMOUNT</b>
£

<b>FOR BANK TRANSFER</b>
<b>BANK</b>
<b>SORT CODE</b>
<b>ACC.NO.</b>

<b>TOTAL CLAIM</b>
£

<b>SIGNATURE</b>
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<b>DATE</b>
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BCR art. 602.5 Expense Accounts

The TD has a right to reimbursement for previously agreed travel expenses, single accommodation and meals during the assignment. The expenses of the TD must be included in the organisational budget for the event. In addition, for Calendar events held outside the UK, a fixed daily rate of £20 for two travel days plus each day of the assignment will be paid.

**REPORT ON PRACTICAL ASSESSMENT/ EXAMINATION  
CANDIDATE TECHNICAL DELEGATE**



Candidate:		Assessor:	
Email:		Email:	
Tel Number:		Tel Number:	

Event:		Place:		Country:	
Disciplines:		Date:			

**Pre-Event Preparation:**

Liaison with ROC	Establish early contact, Bulletin/Invitation content, approval of referee & setter (art), travel, general admin	
Displayed knowledge of all relevant Documents	BCR, BACR, ICR, Equipment Rules, Points Rules, Event Rules, Bulletin/Invitation	
Advice to ROC	Entry criteria, selection of officials, interpretation of rules	
Participation in Acceptance Meetings/Appeals	Constructive assistance	
Previous TD Reports	Call for and use effectively	

**In Resort Preparation:**

Piste Inspection(s)	Start locations, heights, awareness of width, surface conditions
Safety Controls	Netting, obstacles, spill zones, start & finish areas

**Inspection of:**

Homologation Documents	Inspection, appreciation of content, comparison of map to ground
Insurance Policy	Inspection, content and provisions adequate
Medical Plan	Participation in compilation, ensure necessary elements are in place
Entries	Numbers, criteria, management, last minute qualifiers (art)
Appointment of Jury:	Active participation in selection of Referee/Assistant Referee

Technical Controls:

Radios for ROC/Jury	Ensure adequate number and coverage of full hill, earpieces		
Timing System, Connectivity, Legality		Required elements in place, proper connections, backup separate from main	
Course Setting	Essential elements present, liaison with Setter, working with Setter		
Start & Finish Areas	Both safe and properly controlled. Start Ref understands Start Stop actions		

Event Activity:

Conduct of Jury Meetings	Awareness of child protection, structured approach, advice to Jury, backbrief to participants, minutes prepared		
Preparation of Protocols		Supervision and checks of Referee	
Conduct of Important Decisions	Dealing with re-runs, provisional starts, course alterations etc		
Interaction with Coaches/Officials/TCs	General interactive skills, keeping all informed, seeking opinion etc		

Post Race Activity:

Check of Results	Checks for completeness and accuracy		
Penalty Calculation	Checks for completeness and accuracy		
Backup Time Calculations	Checks for completeness and accuracy		
Transmission of Results	Necessary arrangements made, essential elements transmitted to the correct people in good time		
Preparation of TD Report	Essential elements present, any feedback discussed in person with CoR, supplementary reports prepared when required		
Leadership, Management & Communication	Ability to interact effectively, management style tailored to the situation		

Additional Comments:

Anything else relevant
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Recommendation:

Snow	Yes/No	Artificial	Yes/No	Speed:	Yes/No	Technical:	Yes/No
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Examiner Signature:			Date:	
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